

State

**FILED**

OCT 12 2023

CERTIFICATE GOVERNING BOARD

STATE OF OKLAHOMA  
CANADIAN COUNTY  
FILED OR RECORDED

**STATE AUDITOR & INSPECTOR**

TOWN OF UNION CITY, STATE OF OKLAHOMA

STATE OF OKLAHOMA, COUNTY OF CANADIAN, ss:

2023 AUG 23 A 10:36

SHERRY MURRAY  
COUNTY CLERK

We, the undersigned duly elected, qualified officers of the Governing Board of said the Town of Union City, Oklahoma, do hereby certify that a meeting of the Governing Board of the said City, begun at the time provided by law for Cities and pursuant to the provisions of 68 O.S. Section 3002, the foregoing statement was prepared and is a true and correct condition of the fiscal affairs of said City/Town as reflected by the records of the City Clerk and Treasurer. We further certify that the foregoing estimates for current expenses for the fiscal year beginning July 1, 2023 and ending June 30, 2024 as shown, are reasonably necessary for the proper conduct of affairs of the said City, that the estimated income to be derived from sources other than ad valorem taxes does not exceed the lawfully authorized ratio of the revenue derived from the same sources during the preceding fiscal year.

Dated at the office of the City Clerk, at Town of Union City, Oklahoma, this 23 day of August, 2023.

[Signature]  
Chairman - Mayor

\_\_\_\_\_  
Member

[Signature]  
Member

\_\_\_\_\_  
Member

[Signature]  
Member

Michelle Burns  
Treasurer

Attest: Michelle Burns  
City Clerk



Subscribed and sworn to me before the 23 day of August, 2023

Gina Dickerson  
Notary Public

Stamp



Document Scanned to SA&I Website

Date 10-18-23

Initials JM

Canadian

**TOWN OF UNION CITY  
COMBINED BUDGET SUMMARY  
FISCAL YEAR 23-24**

	<b>GENERAL FUND</b>
BEGINNING FUND BALANCE - ESTIMATED	\$ -
ESTIMATED RESOURCES:	
SALES TAX	1,201,000
USE TAX	270,000
FRANCHISE TAX	72,000
ALCOHOL BEVERAGE TAX	9,000
CIGAR TAX	6,000
LICENSES & PERMITS	20,000
INSPECTION FEES	60,000
GF - TBR DEPOSIT	360,000
GF - HOST FEE	14,000
FEES	1,150
ROYALTY	30,000
INTEREST	62,000
REIMBURSEMENTS	30,400
WATER SERVICES	-
MISC. OTHER	500
FINES AND FEES	-
OTHER: SCHOOL, TECH, TRAINING	-
FORESTRY FUNDS	-
TRANSFERS IN	-
TOTAL ESTIMATED RESOURCES	2,136,050
TOTAL ESTIMATED AVAILABLE FOR APPROPRIATIONS	2,136,050
PROPOSED APPROPRIATIONS:	
GENERAL GOVERNMENT	63,150
PERSONAL SERVICES	257,000
DISPATCH	87,600
MUNICIPAL COURT	-
POLICE	1,062,000
FIRE	347,000
MUNICIPAL	91,630
AMBULANCE	60,000
PARKS	1,000
MAINTENACE & OPERATIONS	-
WATER	-
SEWER	-
SANITATION	-
CAPITAL OUTLAY	
POLICE	-
FIRE	-
GENERAL GOVERNMENT	166,500
TOTAL ESTIMATED APPROPRIATIONS	2,135,880
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	\$ 170

**TOWN OF UNION CITY  
COMBINED BUDGET SUMMARY  
FISCAL YEAR 23-24**

**ALL BUDGETING FUNDS**

	GF	SPECIAL FUNDS	EP FUND	
	GENERAL FUND	SPECIAL REVENUE FUNDS	MUNICIPAL AUTHORITY	TOTAL BUDGET FY 2023-2024
	TOTAL			
BEGINNING FUND BALANCE - ESTIMATED	\$ -	\$ 282,000	\$ -	\$ 282,000
ESTIMATED RESOURCES:				
SALES TAX	1,201,000	275,000	91,630	1,567,630
USE TAX	270,000	-	-	270,000
FRANCHISE TAX	72,000	-	-	72,000
ALCOHOL BEVERAGE TAX	9,000	-	-	9,000
CIGAR TAX	6,000	-	-	6,000
LICENSES & PERMITS	20,000	-	-	20,000
INSPECTION FEES	60,000	-	-	60,000
GF - TBR DEPOSIT	360,000	-	-	360,000
GF - HOST FEE	14,000	-	-	14,000
FEES	1,150	-	-	1,150
ROYALTY	30,000	-	-	30,000
INTEREST	62,000	-	-	62,000
REIMBURSEMENTS	30,400	-	-	30,400
WATER SERVICES	-	-	653,200	653,200
MISC. OTHER	500	40,000	6,900	47,400
FINES AND FEES	-	466,536	-	466,536
OTHER: SCHOOL, TECH, TRAINING	-	42,100	-	42,100
FORESTRY FUNDS	-	4,000	-	4,000
TRANSFERS IN	-	760,564	-	760,564
TOTAL ESTIMATED RESOURCES	2,136,050	1,588,200	751,730	4,475,980
TOTAL ESTIMATED AVAILABLE FOR APPROPRIATIONS	2,136,050	1,870,200	751,730	4,757,980
PROPOSED APPROPRIATIONS:				
GENERAL GOVERNMENT	63,150	152,300	39,400	254,850
PERSONAL SERVICES	257,000	1,109,472	150,900	1,517,372
DISPATCH	87,600	91,320	-	178,920
MUNICIPAL COURT	-	9,000	-	9,000
POLICE	1,062,000	24,095	-	1,086,095
FIRE	347,000	79,000	-	426,000
MUNICIPAL	91,630	-	-	91,630
AMBULANCE	60,000	-	2,800	62,800
PARKS	1,000	-	-	1,000
MAINTENANCE & OPERATIONS	-	179,000	478,100	657,100
WATER	-	-	-	-
SEWER	-	-	-	-
SANITATION	-	-	-	-
CAPITAL OUTLAY				
POLICE	-	150,000	-	150,000
FIRE	-	50,000	-	50,000
GENERAL GOVERNMENT	166,500	-	20,000	186,500
TOTAL ESTIMATED APPROPRIATIONS	2,135,880	1,844,187	691,200	4,671,267
ESTIMATED ENDING FUND BALANCE - UNAPPROPRIATED	\$ 170	\$ 26,013	\$ 60,530	\$ 86,713

# PUBLIC NOTICE

UNION CITY BOARD OF TRUSTEES and MUNICIPAL BOARD will meet in a **REGULAR** Meeting on JUNE 12, 2023, at 6:00PM at TOWN HALL 101 N ELM AVE in Union City, OK.

## MINUTES

- 1.) Meeting called to order.
  - A. Welcome. **BOB MCGREGOR**
  - B. Invocation. **RYAN DAWSON**
  - C. Pledge of Allegiance. **KEITH DENNIS**
  - D. Roll Call and quorum declared. **MICHELLE BURNS**

**BOB MCGREGOR - PRESENT**  
**RYAN DAWSON - PRESENT**  
**HILLARY BOLLINGER - PRESENT**  
**KEITH DENNIS - PRESENT**  
**PAT DEROSA - PRESENT**

**Quorum declared at – TIME: 6:02**

### 2.) Consent agenda items.

Information: The following items are designated for routine approval, acceptance for acknowledgement by one motion, subject to any conditions included therein. If any does not meet with approval of all members that item will be heard in regular order.

**2A.) Action requested: Motion to approve consent Agenda 2A 2B,2C.**

Motion: **Hillary Bollinger** motion to approve Agenda items 2A,2B and 2C.

2<sup>ND</sup> : **Ryan Dawson**

**All stated Aye: Bob McGregor, Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa**

**2B). Approve or deny the minutes MAY 8<sup>th</sup> , 2023 Regular Board of Trustee & Municipal Authority Meeting.**

<b>2C.) General PO's</b>	<u>2023-6-1 thru 2023-6-20</u>	<b>totaling \$70073.54</b>
Fire Dept. PO's	<u>2023-6-1 thru 2023-6-10</u>	<b>totaling \$16790.63</b>
Municipal PO's	<u>2023-6-1 thru 2023-2-17</u>	<b>totaling \$37315.02</b>
Municipal Deposit Refunds PO	<u>2023-6-1 thru 2022-6-1</u>	<b>totaling \$000.00</b>
Police PO's	<u>2023-6-1 thru 2023-6-12</u>	<b>totaling \$20032.99</b>
Street & Alley PO's	<u>2023-6-1 thru 2023-6-3</u>	<b>totaling \$1289.98</b>
Traffic Bond PO's	<u>2023-6-1 thru 2023-6-4</u>	<b>totaling \$6286.31</b>
Payroll & Payroll tax Purchase orders for JULY 2023.		



3.) Discussion regarding letters from citizens.

**Discussion:** Marvin Smith

Dairy Mart Water – Jimmy Smith & Scott Vaughn are taking care of it.

Rausch Coleman - Not willing to explain in person, but sewer and water are too high for structure cost.

Pafford – David Jones is working on it currently.

4.) Consideration and possible action regarding report and purchase requests from **Code Enforcement**.

Teresa Woolard provided a department report and advised tickets will be issued to property owners that are not in compliance starting next week (June 19<sup>th</sup> 2003).

4A.) Consideration and possible action regarding the approval of a fence Variance at 16855 Cactus Trail.

Motion: Keith Dennis motion ed to approve the fence Variance at 16855 Cactus Trail with the understanding it will not be an electrical fence.

2<sup>nd</sup>: Ryan Dawson

All stated Aye: Bob McGregor, Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa

4B.) Consideration and possible action regarding the approval of the Sugar Shack moving from Minco to Union City.

Sugar Shack owner was advised by the Board of Trustees to go through permits, it would not be city property.

5.) Consideration and possible action regarding operational report and purchase requests from **Union City Police**.

Chief Taylor provided a department report and advised he hired a new full time Police Officer that starts on June 19<sup>th</sup> 2003 (Braden Holler) to replace Officer Christopher Wilmot.

5A.) Consideration and possible action regarding the approval of MOU with OK Bureau of Narcotics.

Motion: Ryan Dawson motion to approve Sgt. Thomas Glosser to go to MOU with the OK Bureau of Narcotics in July 2023.

2<sup>nd</sup>: Pat DeRosa

All that stated Aye: Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa

Abstained: Bob McGregor

6.) Consideration and possible action regarding operational reports and purchase request from the **Union City Fire Department**.

**Notes:**

Chief Jones advised that they are working with Pafford to complete training paperwork for Fire Fighter Medical to be considered an Emergency Medical Staffed Agency.

7.) Consideration and possible action regarding operational reports and purchase request from the **Union City Emergency Management**.

**No Action**

**8.) Consideration and possible action regarding operational report and purchase requests from Water /Sewer/ Animal Control/ Street & Alley Supt.**

David Jones Water Superintendent advised the lagoons are looking good so far.

Animal Control - a dog was taken to a rescue in Tulsa over the weekend but still have 3 more dogs.

Street & Alley - no action

**8A.) Consideration and possible action regarding the approval of the extension of taking bids on the 2009 Dodge Crew Cab with last four of the VIN 2353.**

Motion: Keith Dennis motion to extend silent bid on the 2009 Dodge Crew Cab until the next meeting on July 10<sup>th</sup>.

2<sup>nd</sup>: Ryan Dawson

Note: 2 bids have been turned in at the time of this meeting.

**9.) Consideration and possible action regarding operational report and purchase request from Union City Clerk/Treasurer.**

Michelle Burns presented a departmental report.

**9A.) Consideration and possible action regarding the approval of placing a Sweeps Account with BancFirst on the Capital Improvement account.**

Motion: Hillary Bollinger motion to placing Sweeps on the Capital Improvement account at \$325,000.00 as suggested by Banc First.

2<sup>nd</sup>: Ryan Dawson

All stated Aye: Bob McGregor, Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa

**9B.) Consideration and possible action regarding the approval of Mandy Chesser being the Auditor for the Town of Union City.**

**Table**

**Place her on the July 10<sup>th</sup> meeting agenda as a line item.**

**9C.) Consideration and possible action regarding the approval of closing the office on Monday July 3<sup>rd</sup>, 2023.**

Note: the 4<sup>th</sup> of July is on Tuesday.

Motion: Ryan Daws motion to approve closing the office on Monday July rd.

2<sup>nd</sup>: Keith Dennis

All stated Aye: Bob McGregor, Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa

**9D.) Consideration and possible action regarding the approval of Ordinance 352 changing the title of Town Clerk/Treasurer.**

**Table**

**10.) Consideration and possible action regarding operational report and purchase request from the Union City Office Manager.**

Gina Dickerson presented a departmental report.

**10A.) Consideration and possible action regarding the discussion of OEMA rate increase.**



**The published rate increase is 6.4% as of 07/01/2023.**

Motion: Keith Dennis motion to approve \$15.00 per Polly Cart and \$25.00 per Commercial cart.

2<sup>nd</sup>: Bob McGregor

All stated Aye: Bob McGregor, Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa

**10B.)** Consideration and possible action regarding the approval of the contract for the 2023 Reap Grant E5n-2023-15 for the generator.

Motion: Bob McGregor motion to approve the contract for the 2023 Reap Grant E5n-2023-15 for the generator.

2<sup>nd</sup> Ryan Dawson

All stated Aye: Bob McGregor, Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa

**11)** Consideration and possible action regarding approving 2023-2024 budgets.

**Notes:**

Motion: Keith Dennis motion to approve the FY 2023 – 2024 budgets for Police, Communications, Fire, General and Municipal.

2<sup>nd</sup> Pat DeRosa

All stated Aye: Bob McGregor, Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa

**11A.)** Consideration and possible action regarding approving 2023-2024 budget for Union City **Police**.

**APPROVED**

**11B.)** Consideration and possible action regarding FY 2023-2024 UNION CITY **Communications** Center.

**APPROVED**

**11C.)** Consideration and possible action regarding approving 2023-2024 budget for Union City **Fire** Department.

**APPROVED**

**11D.)** Consideration and possible action regarding approving 2023-2024 budget for **General**.

**APPROVED**

**11E.)** Consideration and possible action regarding approving 2023-2024 budget for Union City **Municipal** Authority.

**APPROVED**

**12.)** Consideration and possible action on Proposed **Executive Session**, pursuant to Title 25 OS Section 307 (B1).

**12A.)** Consideration and possible action regarding.

**Nothing in executive**

**12B) Return to Open Session:** Consideration and possible action regarding Agenda item #12A and all cases and/or items listed there under, and authorization for Town Attorney and staff to function as necessary to accomplish the same.

NO ACTION

**13.)** Consideration and possible action regarding any new business which has arisen since the posting of the agenda.

Chief Taylor – Possible speaker for next meeting will be Marsha Dunbar for USAA Grants

Keith Dennis – Getting aggressive text from citizens about Cox Cable

**14.) Adjournment. 8:00pm**

Motion: Ryan Dawson motion to adjourn the meeting

2<sup>nd</sup>: Bob McGregor

All stated Aye: Bob McGreg=or, Ryan Dawson, Hillary Bollinger, Keith Dennis, Pat DeRosa

\*Posted JUNE 9<sup>TH</sup>, 2023 at Town Hall located at 101 N. Elm Ave, Union City OK Bulletin Board (outside) 5:00PM Also posted on Town Web Page and social media.

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**SIGNED AND APPROVED THIS 10<sup>st</sup> DAY OF July 2023**

  
\_\_\_\_\_  
**BOB MCGREGOR**

  
\_\_\_\_\_  
**RYAN DAWSON**

  
\_\_\_\_\_  
**HILLARY BOLLINGER**

  
\_\_\_\_\_  
**KEITH DENNIS**

  
\_\_\_\_\_  
**PAT DEROSA**



CITY OF UNION CITY, OKLAHOMA  
COUNTY OF CANADIAN

We certify that the total assessed valuation of the property, subject to Ad Valorem taxes, Excluding Homestead Exemptions approved, in the Municipality as finally equalized and certified by the State Board of Equalization for the current year 2023-2024 as follows:


REAL PROPERTY	\$ -0-
PERSONAL PROPERTY	\$ -0-
PUBLIC SERVICE PROPERTY	<u>\$ -0-</u>
TOTAL	<u>\$ -0-</u>

And that the assessed valuations herein certified have been used in computing the rates of mill levies and the proceeds thereof as aforesaid; and that having ascertained as aforesaid, the aggregate amount to be raised by Ad Valorem taxation, we thereupon made the levies therefore, as provided by law as follows:

GENERAL FUND	-0- mills	BUILDING FUND	-0- mills
SINKING FUND	-0- mills	TOTAL	-0- mills

We do hereby order the above levies to be certified forthwith by the Secretary of this Board to the County Assessor of Said County, in order that the County Assessor may immediately extend said levies upon the Tax Rolls for the Year 2023, without regard to any protest that may be filed against any levies, as required by 68 O.S. 1981, § 2474. We further certify that the said appropriation and the mill-rate levies, as aforesaid, are within the limitation provided by law.

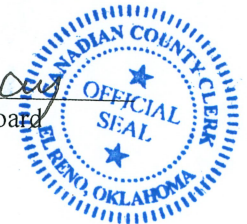
Dated the 26th day of September, 2023, at El Reno, Oklahoma.

  
Excise Board Member

  
Excise Board Member

\_\_\_\_\_  
Chairman of the County Excise Board

Attest:   
Secretary of the County Excise Board



# The El Reno Tribune

## PROOF OF PUBLICATION

PUBLIC NOTICE in CANADIAN COUNTY

State of Oklahoma

### AFFIDAVIT OF PUBLICATION

TOWN OF UNION CITY  
COMBINED BUDGET  
SUMMARY  
FISCAL YEAR 23-24  
ALL BUDGETING FUNDS

State of Oklahoma  
County of CANADIAN ss

SEAN DYER, of lawful age, being duly sworn and authorized, says that he is Co-Publisher of the EL RENO TRIBUNE, a semi-weekly newspaper printed in the City of El Reno, Canadian County, Oklahoma, a newspaper qualified to publish legal notices, advertisements and publications as provided in Section 106 of Title 25, Oklahoma Statutes 1971 as amended, and complies with all other requirements of the laws of Oklahoma with reference to legal publications.

That said notice, a true copy of which is attached hereto, was published in the regular edition of said newspaper during the period and time of publication and not in a supplement on the following dates:

Aug 26 2023

(Month or months, date or dates)

Publishing fee \$

153.00

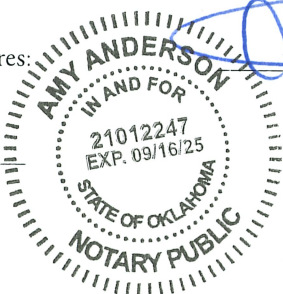
Sean Dyer

Subscribed to and sworn to before me this 28<sup>th</sup> day

of August 2023.

My commission expires:

9.16.23



Notary Public

(Published in The El Reno Tribune, El Reno, Okla., August 26, 2023.)

**TOWN OF UNION CITY  
COMBINED BUDGET SUMMARY  
FISCAL YEAR 23-24  
ALL BUDGETING FUNDS**

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BEGINNING FUND BALANCE - ESTIMATED	\$ -	TOTAL \$ 282,000	\$ -	\$ 282,000
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SEWER	-	-	-	-
SANITATION	-	-	-	-
CAPITAL OUTLAY				
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FIRE	-	50,000	-	50,000
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